

OSTA Board Meeting - Minutes for June 4th, 2011

Agenda for meeting

Take Roll: Attending Board members- Kaye Emde, Elizabeth Allan, Toni Ivey, Tamara Lookabaugh, Annette Huett, Joyce Cheatham, Julie Angle, Becky Hammack, Bethany Lorenz, Natalie Bowman(replacing DeAnn Deason) for OKC school district, Suzanne Spradling, Bob Melton, Jeff Patterson, Kathy Pursley, Christa Askins. Board Members absent: Pam Christol, Tina Rogers, Marie Pool, Kay Gamble, Sally Fenska.

1) Approve April minutes - Minutes approved.

2) Introduce Natalie Bowman / replacement for DeAnn Deason

3) Treasurer report - Toni current balance is \$17,751.19 Budget needs to be established

- Beth said she has a some ideas of other small organizations that can give assistance to Toni to create the budget.
- Also suggestion to roll over a portion in to a CD to help maintain our fiscal responsibility or a Savings account.
- Elizabeth Allen, Tamara Lookabaugh, Toni Ivey and Kaye Emde will serve as the finance committee and this will be set up on basecamp by Bob.

4) Division Directors -

- **Elementary - Annette Huett** is sending out elementary letters to all members through Gaile Loving regarding OSTA.
- **Middle School – Joyce Cheatham** - No report
- **College - Julie Angle** reported that the NSF grant she had applied for through OSU was not accepted this year but that she will resubmit. The Junior Science and Humanities Symposium (JSHS) will be the held this year on March 9 & 10th, 2012 on the Stillwater campus. They are looking for a keynote speaker for this year - Military oriented with a strong science background is preferred since the symposium is funded primarily by the military.

5) District Directors

- **Becky Hammack (District 1, NE)** – Would like to suggest sending a letter regarding science fair to Baressi. Betty Henderson from Bartlesville HS asked Becky to represent her concerns as an OSTA member and science teacher. Must have funding for this endeavor. ECU said it was about \$50,000 just for the State science fair and OJAS that they took on to help fill the gap this past year. Each region had to pay for their own fair with no support from the State because it was

left out of the state budget last year. Each region spends about \$15,000. We need to support this. Jeff and Bob will work on drafting a letter and post it on basecamp for the board to look over. Board members will need to comment and then a vote to approve this letter. Beth Allan will send a copy of the NSELA (National Science Education Leadership Association) letter that discusses how science fair strengthens math and science literacy. Beth will aide Bob in the composition of this letter.

- It was determined a few state regions were unable to compete this year due to lack of funding and only have about 5-6 regions that were active. Tulsa did not conduct a regional fair this year due to lack of volunteers and funding.
- **Bethany Lorenz (District 2, NW)** – Stated a position is open for science teachers at Putnam City North.

6) Science Matters - Suzanne Spradling – Science does not have a rep at State Dept., Language Arts rep is helping out with Science a little but there is no one since it is a restructuring process at the State Dept. right now. Baressi is looking at the creation of a STEM(Science, Technology, Engineering and Math) position - literacy and math/science position is what is being suggested. STEAM at National level to include the Arts.

Suzanne also mentioned that we still have money available from NSTA so we need to let her know the amount needed for the Safe Science Summit and any other professional development activities. Pam has the contract for Jim Collins who will be presenting the Safety Summit training and is bringing that with her. We definitely need to ask for the contract amount for the speaker but perhaps more so this needs to be nailed down.

7) Committee Reports-

Membership Committee- Jeff Patterson(nonvoting)

- Post office key has an extra which will be given to Kaye Emde.
- Current Address for OSTA Mail: PO 2133 Noble, OK 73068
- 195 membership current divided by region
- 5 registrations for safety summit. Once a month Jeff will send a reminder to each director regarding contacts to their area

Communications Committee - Bob Melton(nonvoting)

- Need to send out a reminder to members so they can renew membership, usually tied to conference \$15 for Safety Summit this year.
- Need to get out nominations, forms are up on the web to look at and see if changes need to be made.
- Kathy Pursley will send Bob a NEW blast to send out regarding the summit.
- Hold up on the forms for proposals until we get a theme.
- Kaye Emde will set up a facebook account to try and encourage more science people to be involved.

8) Professional Development Committee – Kathy Pursley and Christa Askins

Science Safety Summit –

- Kathy wants to contact people utilizing a list of school administrators. Kathy is planning to send a draft of the email letter regarding the summit on basecamp and can put a link of the Summit information from the OSTA website in the body of letter she sends out.
- Limitation on enrollment is 30 maximum @ the fee of \$3500 for the speaker.
- Kathy will make sure that July 29th is consistent on basecamp on the calendar and Bob will make sure all areas of the website and registration for the summit have the correct date.
- Tamara need's to send Kathy and all board corrected contact information of board including our new appointment.

Spring retreat -

- Kathy was looking at the idea of moving from quadrant to quadrant around the state and see if we can look for dates and ideas. OAS (Oklahoma Academy of Science) has Spring and sometimes Fall retreats so perhaps we can see if we can participate with this organization to do actual field trips/field studies with them. The Oklahoma Academy of Science director is David Bass who is affiliated with UCO in Edmond.
- Other ideas are doing some backdoor professional development and training. Use of new technology, and training opportunities for equipment like smartboards, probeware, electrophoresis, incorporation of music, photography, etc...
- Perhaps Bob can create a membership survey to ask the membership of what they would like and send this out to our membership with a link to the survey. With the STEM initiative and core curriculum with language arts and math we need to be looking at this for the near future.

9) Job Description Committee - Bethany Lorenz, Joyce Cheatham, Becky Hammack

This group will be meeting directly after today's board meeting.

10) Nominations:

Need to bring names for two OSTA members to serve with Pam on nominations committee. Email to Kay if you have confirmed with volunteer. Also, please seek members to be

nominated for offices:

vice-president, - OPEN

elementary, Annette Huett (nominated)

high school OPEN

1/NE Becky H. (nominated)

3/SW, OPEN

5/Tulsa OPEN

treasurer Toni Ivey (nominated)

11) Old Business

A. OSTA and current science awards - please send these to Tamara

B. Theme - Suggestions for Conference " The Branches of Science are rooted in STEM"

C. Names/Ideas for presenters for Fall Conference -

- Applications have to submitted through Google docs on our website, free registration in lieu of services if Jody Bowie(tech at UCO) can set up the form online for proposal submission for conference presenters and vendors. Motion to use Jodie Bowie's services and Google docs for submission by conference presenters and vendors made by Beth Allen, seconded and approved. This will cut down the problem with email misdirect of proposals.
- Also a motion by Beth Allen to approve contract with Jim Collins for \$3500 was seconded and approved. Kathy will put registrations over 30 on waiting list.
- Motion to adopt the theme for the conference, "The Branches of Science are rooted in STEM," was seconded and approved.
- Possible Sponsors for the Fall Conference: Greg Sprayberry from Pearson/Prentice Hall is willing to sponsor breakfast for safe science summit and may be able to do something for the fall conference. Beth Allen has contacts for all the book reps in the State of OK and will work on getting sponsorship for events at our conference.
- New forms for Exhibitors will need to be created online. Bob will work with Beth to correct these and get these up in a format that will be usable for exchange with Google docs.

D. Awards Committee:

- **All directors go on and look carefully at nominating people for these awards.** A brief description of the criteria for each award is needed. Julie Angle will develop a brief description and send it to Joyce to look over.
- Jodie can help Bob set up these forms as Google docs and award nominations will go to Kaye Emde.
- *We need to get this out to district administrators also to nominate. Perhaps we can use the same email list that Kathy Pursley is using to send out the information about the Safe Science Summit July 29th.*
- Need to get our award winners OSTA OSSEF/OJAS from Rahmona Thompson OJAS and State Science Fair director. Kaye will get that to Tamara after she speaks with Rahmona.

E. Cost for conference –

- *Beth will get cost for food + \$10 for membership and she will post this on basecamp this week for an online vote. All directors be aware of this.*
- 30 will be allowed for Forensics workshop. Put smartboard training opposite, Kathy Pursley knows the contact people for SMARTBOARD training.

F. OSTA Constitution –

Discussion took place on adding board members from pre-service or graduate courses who have declared a science education major. Proposal was made in the form of a motion to change Article VI of the constitution to read:

OSTA members who are in at least their junior year of college with the intention of teaching science may be appointed by the OSTA board president to serve on the board for one year. The president may appoint up to two elementary and two secondary positions.

The motion was seconded and approved

Acceptance of changes in the constitution as submitted by Bob Melton were also seconded and approved.

G. Safety Science Summit –

The time for the summit is 8:30 - 4 pm This needs to be included on all advertising. It was decided at April meeting to concentrate on advertising to administrators which is what Kathy is doing. Contact with the target group will need to happen rapidly and so we will need accurate contact list. It was also discussed at April meeting to only charge for food. Will use NSTA \$ for funding this time while it is available. Beth Allan will need to get the amounts necessary to cover food to Toni Ivey and Kathy Pursley to make sure we are covering costs. Perhaps we should send the cost for food to Suzanne as well to ask NSTA to cover this.

H) State regional SDE conferences:

Lawton - Kaye Emde SE(McAlester)-
Open June14 OKC - Santa Fe in Edmond,
June 15th, NE (Miami) - Christa/Kathy
Owassa - Joyce Cheatham
McAlester is open

Door Prizes Need to be mailed by Annette Huett to Kaye, Kathy and Joyce

12) New Business

Need board member pins/badges for New board, Jeff will get these, \$8-\$10 badge if you let him know you do not have one. Email him with the name you want on the pin.

Museum of Osteology was asking for our membership list but we do not give that out, however, Bob could put a link on our website to the Museum of Osteology so members can go there and get a discount on admission.

NEXT Board meetings:

July 29 at 9:00 am during the Safety Conference, Tamara will not be there so someone will need to take minutes.

August 20

Sept 10

October 1 Same day as the conference

November 5 (tentative)

Adjourn at 11:19 June 4th, 2011